

Check-in Check-out Report of Computer assets as on 01-01-2020 to 12-12-2021

Date	Asset Tag	Name	Category	Serial No	Event	To/ From	Purpose	Condition	Availability
01-11-2021	OA-00035	Laptop	IT	55	Check-out	Faculty Room	For Use	Working	Available
07-11-2021	OA-00035	Laptop	IT	55	Check-out	Sharaf DG	For Repair	Under Repair	Not Available
12-11-2021	OA-00034	Laptop	IT	44	Check-out	Library	For Use	Working	Available
15-11-2021	OA-00033	Laptop	IT	33	Check-out	Sharaf DG	For Repair	Under Repair	Not Available
16-11-2021	OA-00035	Laptop	IT	55	Check-out	Faculty Room	For Use	Working	Available
06-12-2021	OA-00035-abc	Laptop	IT		Check-out	Library	For Use	Working	Available